

RE: 2025 WRCA Ranch Team Cards

Attached is the 2025 ranch team packet. Couple things to be aware of as you compile your application:

- Every ranch team (new and returning) must submit a card application and provide the documentation needed according to the attached packet.
- If applying for pre-approved substitutes, please use the forms provided in this packet.
- All WRCA sanctioned rodeos will require your current year ranch card at the time of entry. Every rodeo has different timelines for entry, so it is your responsibility to ensure you meet those deadlines when applying for your card.
- Do not submit partial applications. Incomplete applications will not be reviewed.
- Please indicate on the checklist if any team members are rookies (first time to be on a WRCA ranch card). If not listed, they could miss out on the American Hat Company Rookie of the Year Award. Please do not make staff contact you for this information.

Items of Importance:

- Fill out every line of information that is requested
- Please type it into the form (or write so we can read your text)
- It is your responsibility to ensure you have provided all the necessary information
 Incomplete applications will not be reviewed

The 2025 sanctioned rodeo schedule is available on our website.

Give me a call at (806) 374-9722 or an email at leman@wrca.org if you have any questions.

Good luck on a successful 2025.

Sincerely,

Leman Wall

Association Manager

Enclosure: 2025 WRCA Team Packet

408 SW 7th Ave * Amarillo, Texas 79101 * Tel: 806.374.9722 * F: 806.374.9724



2025 WRCA RANCH TEAM PACKET

Contains:

- . Qualifications for eligible ranches
- . Qualifications for eligible team members
- . Forms necessary for submission

Working Ranch Cowboys Association

408 SW 7th Ave., Amarillo, TX 79101

Phone: (806) 374-9722 * Fax: (806) 374-9724 * Email: wrca@wrca.org Gary Morton (505) 617-1226 – WCRR Rules and Sanctioning Chairman

2025 TEAM CONTESTANT QUALIFICATIONS

Underlined text notes edits from previous year

ALL teams MUST qualify by WRCA criteria in order to compete in WRCA sanctioned rodeos. WRCA will issue a "WRCA Ranch Team Card" naming the Ranch team and the roster of approved contestants upon receiving required information for a fee of \$25. The Ranch Team Card may be obtained by contacting the WRCA office at 806-374-9722. All participants must be ranch owners, full time employees or day workers. Ranches and contestants can only be listed on one team card each calendar year.

All financial documents presented to the WRCA will be reviewed by the WRCA Association Manager. If necessary, additional consultation may be provided by the Rules & Sanctioning Committee, CPA, or attorney. All decisions made by the WRCA are final based on the information that has been provided. WRCA reserves the right to decline a ranch or contestant participation for any reason other than race, nationality, creed, gender or sexual orientation.

WORKING RANCH

A working ranch is eligible to apply for a Ranch Team Card if:

- Has at least 300 head cow/calf year-round; or
- Has a minimum of 750 yearlings being pastured for no less than 6 consecutive months
- **On a case-by-case basis, WRCA may consider a combination of cow/calf and yearlings if the total head count reaches an equivalency of 300 cow/calf year round

Documents required of the ranch(es):

- Current year affidavit, signed and notarized (this is a written and sworn statement, stating that all information submitted to the WRCA is true and correct, falsifying information can lead to disqualification)
- Short bio or description of the makeup of your operation written by the ranch owner, manager or ranch secretary, please include ranch brand(s)

WRCA reserves the right to request as much financial and contributing information as is needed to verify your operation as being a ranch defined by WRCA. **Hardships due to range conditions will be given consideration on an individual basis.**

OWNERSHIP or PARTNERSHIP

Ownership or partner of the ranch is defined by WRCA as:

- The legal right of possessing a ranch or lease
- An owner who shares both the financial risks and the profits of the business
- Owner or partnership of the land or lease. Ownership or partnership of cattle or horses does not constitute ownership of the ranch.

Documents required for Owners and/or Partners:

- Owner
 - Property tax documentation (must show named ranch or individual)
 - Deed(s)
- Lease
 - Signed lease agreements
 - Bank-issued cancelled checks showing lease payments

Note: (Ownership or partnership documents will be required IF an owner, owner family or partner will be on the team and does not want to show financial proof of employment as listed below under Full Time or Day Worker)

EMPLOYEES

Full Time Employee:

A full-time employee is **one who works primarily for one employer** and spends most of his/her time on the ranch. The amount of wages should be within the industry standards for the area in which the work is performed. Trade outs and neighboring will not be considered as financial verification on full-time employees or day workers.

• A **new** employee must work for the ranch for no less than 3 months before being eligible to compete for the ranch. If a new employee is approved as a member of the ranch card based on 3 months of wages, the ranch will continue

- to provide wages on that employee for the remainder of that competition season as requested by WRCA.
- Employee information **must reflect a pattern of payment** demonstrating weekly, bi-weekly, or monthly wages. Usually the payments are consistent and similar amounts
- The amount of wages should be within the industry standards for the area in which the work is performed

Documents required for Full Time Employee: (one of these documents is sufficient per employee)

- W-2
- Computer payroll report
- Check stubs with YTD payroll
- Bank-issued cancelled payroll checks

WRCA reserves the right to request as much financial and contributing information as is needed to verify employment status.

Day Worker:

A Day Worker for the ranch is defined by WRCA as:

- Someone who is considered contract labor and is hired for a single job and then the contract is over.
- An independent contractor is self-employed, bears responsibility for his or her own taxes and expenses.
- Day workers must have drawn at least \$1,500.00 cowboying for the qualifying ranch. Financial data may be collected for up to one year prior to the date of application for a team card.

Documents Required for Day Worker: (one of these documents is sufficient per day worker)

- 1099
- Bank-issued cancelled checks totaling a minimum of \$1,500

Trade outs and neighboring will NOT be considered as financial verification on day workers or fulltime employees. WRCA reserves the right to request as much financial and contributing information as is needed to verify employment status.

WRCA TEAM REGULATIONS:

- A team will be made up of no less than four (4) and no more than six (6)
- Ranch teams have the option to pre-approve team members to be used as substitutes. A substitute must meet the necessary criteria of either an owner, full-time employee or day worker; and must also meet WRCA membership requirements as listed in the Team Contestant Qualifications.
- A ranch team may request pre-approval on up to three (3) substitutes; however, card change requests will continue to be considered for non-pre-approved members under the existing guidelines.
- A team member who is 'subbed' off the card is eligible to return to the card in that same season. All team format guidelines still apply.
- Anytime a change is made to the listed team members on the actual 4-6 member card it is considered a card change and is subject to all guidelines for card changes as listed in this document.
- The ranch team who competes in a sanctioned rodeo and qualifies for the World Championship is the ranch team who must compete in the World Championship. Only individuals who were on the card when the ranch team qualified will be allowed to compete in the World Championship. Special circumstances may be considered due to injury in advance of the World Championship.
- Should a change be needed on your WRCA Ranch Team Card, it must be approved by WRCA. No card changes, including pre-approved substitutions, will be made within (10) days prior to a sanctioned ranch rodeo. Please remember that ranches & contestants may only be listed on one team card per calendar year. There will be a \$25 charge for any card change.
- The team captain or ranch manager, ranch secretary must request in writing any potential card change to WRCA. ALL CARD CHANGES WILL BE CONSIDERED ON A CASE-BY-CASE BASIS.
- No more than two (2) qualifying ranches may be combined to form a team. If two ranches are combined to make up a team, there may only be one day worker from each ranch allowed. If the team is a single ranch no more than two (2) day workers will be allowed.
- All contestants must be members of WRCA through Dec. 31st of the current year.

- All teams should have a WRCA Ranch Team Card at least (14) fourteen days prior to competing at a sanctioned rodeo. (point of clarification: current year ranch card must be provided at time of entry)
- The ranch manager or owner shall sign an affidavit assuring the truth and accuracy of all information provided to WRCA about the qualifying team. Failure to fulfill this obligation or providing false information may result in team disqualification.
- Full time employee's spouse or children need not provide financial information if they are living in the household and children are 18 or younger.
- Eligibility of owner's spouse or children will be reviewed on a case-by-case basis
- Ranches and contestants can only be listed on one team card each calendar year.
- The responsibility of assuring that all participants (ranches & individuals) possess a WRCA Ranch Team Card will fall to the individual sanctioned WRCA Ranch Rodeo committee.
- ALL sanctioned rodeo committees should have the rodeo competitor roster complete and at the WRCA office 10 days prior to the sanctioned rodeo.
- Ranch Cards are only valid in the calendar year that they are issued, January 1 thru December 31.

WRCA reserves the right to request any information necessary to assure the qualification of the team.

All financial documents presented to the WRCA will be reviewed by the following; WRCA manager, Rules & Sanctioning Committee, CPA, and attorney. All decisions made by the WRCA are final based on the information that has been provided. WRCA reserves the right to decline a ranch or contestant participation for any reason other than race, nationality, creed, gender or sexual orientation.

Suspension & Grievance Policy

Suspension:

Contestants may be suspended for violations of WRCA rules of conduct or failure to comply with policies of WRCA. This includes, but is not limited to, infractions such as abusive or threatening language or inappropriate behavior to judges, contestants, rodeo officials or spectators.

Suspensions will be for a minimum of 60 days and in extreme cases may be longer or permanent. Suspensions can be applied to individuals or complete teams. A suspension will mean the affected individual or team cannot compete at a Sanctioned Rodeo for the time period of the suspension. Infractions must be reported to the WRCA office by the Sanctioned Rodeo Committee within 10 days of the incident. The WRCA Rules and Sanctioning Committee will investigate and review the allegation and determine if action is justified. This will be done on a case-by-case basis and all decisions are final.

Grievance:

Should a contestant have a cause for complaint that may or may not be well – founded the contestant must issue a letter in writing to WRCA. The contents of the letter must state the issue in its entirety with the individual's signature and sent to the WRCA office. The letter will be presented to the WRCA Board of Directors for discussion. Once the WRCA Board of Directors has reviewed the grievance the issuer of the letter will receive notification of what action may or may not be taken. All decisions are final.

Contestant Rules of Conduct

- 1. Anyone (contestant or otherwise) entering the arena shall be wearing long pants, a long-sleeved shirt, boots and a cowboy hat. Chaps and spurs should be worn in all events except Wild Cow Milking.
- 2. Abuse of either personal animals or event animals (kicking, whipping, tripping, gouging of eyes, or any action which is totally unnecessary) is strictly prohibited. No Exceptions!
- 3. No alcoholic beverages permitted in arena. No Exceptions!
- 4. No loud, obnoxious profanity or unsportsmanlike conduct.
- 5. The violation of any conduct rule could result in Team disqualification.

Please keep in mind that the principal function of WRCA is to promote ranching and showcase the skills of the cowboy while educating the public.

The actual competition is secondary.



TEAM CHECKLIST

The following page is used to:

- Section 1
 - Provide ranch name(s) and contact(s)
- Section2
 - · List all members of the ranch team
 - Indicate which member(s) are rookies
 - Indicate which support items you have provided for each team member
- Section 3
 - Indicate inclusion of various ranch items
- Section 4
 - · Determine amount owed

2025 WRCA Ranch Team Checklist

Please fill out all information requested. Either type or write legibly to avoid any confusion.

Section 1a. Ranch Name			Sec	ction 1	o. Ranc	h Na	ame 2							
Ranch:				Ranch:										
Contact:				Contact:										
Address:														
Email:				Email:										
Phone:					one:									
Section 2a. Ranch Team Contestants (if using 1 ra Instructions: Fill in the names of each team member. I										oxes	provi	ided.		
Contestant Name				r/Partn				ll Tim	_			y Worl		
(Min 4 contestants/Max 6 contestants)		(choos	e wł	hich pro	vided)	(ch	ioose w	hich	orovide	ed)	(cho	ose wh	ich pro	ovided)
*List your team captain in the first slot—main contact *If pre-approving alternates, list on a second page Rookie Y/N		Property Tax Document		Lease reements	Cancelled checks w/ lease payments	W-2	Payroll Report	Check stub w/ YTD Payroll	Cance Payr Chec	oll	1099		Cancelle Checks w/ Gener Ledger	
1.														
2.														
3.														
4.														
5.														
6.														
ction 2b. Ranch Team Contestants (<u>use this section</u> tructions: Fill in the names of each team member. Indic					each tea	am m	nember	in th	e boxe	s pro	vide	d.		
Contestant Name				١ ,	wner/P	artn	or		E	ull Tin	na			y Worker x 1/ranch
(Min 4 contestants/Max 6 contestants)					se which			(ch	oose v		_	ided)	-	ose which
*List your team captain in the first slot—main conta	ct	Ranch	1			. 1				l			р	rovided)
*If pre-approving alternates, list on a second page I	Rookie Y/N			Property Tax Documen	Signe Leas t Agreem	e ients	Cancelled checks w/ lease payments	W-2	Payroll Report	check stub w/ YTI Payrol	Ca D I	ancelled Payroll Checks	1099	Cancelled Checks w/ General Ledger
ction 3. Ranch Paperwork Ranch 1 Ranch Affidavit (one per ranch if combining)	Ranch 2	Section	on 4	I. Payn	nent anch T	eam	Card:					\$2	25.00	
Contestant WRCA Membership Forms		WRC	A Co	ompeti	ng Mer	nbe	rships:	\$30				=+\$		
Ranch Bio (one per ranch if combining)									(# c	ontes: To) \$		
Ranch Brand (one per ranch if combining)										.,	Jui			-



MEMBERSHIP APPLICATION

The following page is used to:

- Provide all contact information for each team member
 - Please include all information requested so we can communicate their membership details
- Provide membership payment information
 - Each member can pay their own or all can be paid using the section at bottom

WRCA MEMBERSHIP APPLICATION

FOR COMPETING TEAM USE ONLY

If Same Payment Info for All Team Members Use Box at Bottom of Page Provide All Contact Information For Each Team Member - Incomplete Membership Application Will Not Be Accepted

	Team Member Information	Down to G. Government of the
1	Name	Payment Info: If paid separately use this box Credit Card: □Visa □MC Check: □ Cash: □
	Address	Credit Card #:
		Expiration Date: Security Code:
	Email	
	Phone #	Signature: (only when paying with a credit card)
2	Name	Payment Info: If paid separately use this box
	Address	Credit Card: □Visa □MC Check: □ Cash: □
		Credit Card #:
	Email	Expiration Date: Security Code:
	Phone #	Signature:(only when paying with a credit card)
		() 1) 3 ,
3	Name	Payment Info: If paid separately use this box
	Address	Credit Card: □Visa □MC
		Credit Card #:
	Email	Expiration Date: Security Code:
	Phone #	Signature:(only when paying with a credit card)
		()
4	Name	Payment Info: If paid separately use this box
	Address	Credit Card: □Visa □MC
		Credit Card #:
	Email	Expiration Date: Security Code:
	Phone #	Signature:(only when paying with a credit card)
5	Name	Payment Info: If paid separately use this box
	Address	Credit Card: □Visa □MC Check: □ Cash: □
		Credit Card #:
	Email	Expiration Date: Security Code:
	Phone #	Signature:(only when paying with a credit card)
6	Name	Payment Info: If paid separately use this box
	Address	Credit Card: □Visa □MC Check: □ Cash: □
		Credit Card #:
	Email	Expiration Date: Security Code:
	Phone #	Signature:(only when paying with a credit card)
		()

Please return completed application to:

Working Ranch Cowboys Association 408 SW 7th Ave * Amarillo, Texas * 79101 leman@wrca.org * Fax: (806) 374-9724 Tel. (806) 374-WRCA

	Payment Info: If all me	mberships are being paid with	one card or check use this section fo	r payment
Credit Card:	□Visa □MC	Check: Ck#:	Cash: □	
Credit Card #	:		Expiration Date:	Security Code:
Name on Car	d:			
Signature:				
	(only when paying v	vith a credit card)		



AFFIDAVIT

The following page is used to:

- Allows a person of authority on behalf of the ranch to confirm that all information provided on the ranch and the team members is accurate and true
- Must be completed by a Notary
- A copy of the notarized affidavit is acceptable for submission

AFFIDAVIT

The State of	
County of	
BEFORE ME, the undersigned	d authority, on this day personally appeared
	, who stated under oath that he/she has personal
knowledge of the facts set forth herein	and these facts are true and correct:
My name is	I am the authorized
representative for the	Ranch and I am personally
familiar with and have knowledge of the	he number and type of employees working for the Ranch
and the payroll records for the Ranch.	I testify to the truth and accuracy of all financial
information provided with this affidav	it. The above ranch is at least a 300 head cow/calf
operation or runs 750 head of yearlings	s at least six months a year or has a cow/calf to yearling
equivalency as per WRCA criteria. In	such capacity, I hereby state and represent that all team
members entered by the Ranch in the V	Working Ranch Cowboys Association sanctioned event
qualify under guidelines of the WRCA	contestant qualifications.
I understand that the WRCA is	relying upon my representation of the truthfulness and
accuracy of this information in order for	or the ranch and these team members to qualify under the
WRCA rules and that these team mem	bers may be competing for monetary prizes. As such, I
understand that I am providing this inf	formation under the penalties of perjury should the
information be false. False representati	ions will result in forfeiture of ranch eligibility to
participate in WRCA sanctioned ranch	rodeos.
Affiant Signature	
	****To Be Filled Out By Notary****
	SUBSCRIBED AND SWORN TO before me on
	,2025
	Notary Public, State of
	My commission expires:
	Printed Name of Notary



PRE-APPROVED SUBSTITUTES

The following two pages are used to:

- Submit team members as pre-approved substitutes
- If needed throughout the season, you may request a card change and pull one or more of your substitutes onto the card
- All details pertaining to the process of a card change, including pre-approved substitutes, are provided in the Contestant Qualifications document included in this packet

2025 WRCA Ranch Team Pre-Approved Substitutes

Option Only—Not Required

Please fill out all information requested. Either type or write legibly to avoid any confusion.

Section 1. Ranch Team Info	
Ranch Team Name:	-
Contact:	-
Email:	-
Phone:	-
Section 2. Ranch Team Contestants for Pre-Approval as Substitutes	

Section 2. Ranch Team Contestants for Pre-Approval as Substitutes Instructions: Indicate the documentation provided for each team member in the boxes below.

Substitute Name (Max 3) Rookie		Ranch		ner/Partr which pro		(ch		ull Time vhich pr	e rovided)	(ma	y Worker ox 1/ranch) oose which rovided)	
		Y/N	combined	Property Tax Document	Signed Lease Agreements	Cancelled checks w/ lease payments	W-2	Payroll Report	Check stub w/ YTD Payroll	Cancelled Payroll Checks	1099	Cancelled Checks w/ General Ledger
1.												
2.												
3.												

Section 3. Payment Amount	
WRCA Competing Memberships: \$30 X=\$ (# substitutes) Total	
Use Membership Form to provide contact information for each person, along with payment information.	

WRCA MEMBERSHIP APPLICATION

FOR PRE-APPROVED SUBSTITUTE USE ONLY

If Same Payment Info for All Use Box at Bottom of Page Provide All Contact Information For Each - Incomplete Membership Application Will Not Be Accepted

	Substitute Information	
1	Name Address Email Phone #	Payment Info: If paid separately use this box Credit Card: □Visa □MC Check: □ Cash: □ Credit Card #:
2	Name Address Email Phone #	Payment Info: If paid separately use this box Credit Card: □Visa □MC Check: □ Cash: □ Credit Card #: Expiration Date: Security Code: Signature: (only when paying with a credit card)
3	Name Address Email Phone #	Payment Info: If paid separately use this box Credit Card: □Visa □MC Check: □ Cash: □ Credit Card #: Expiration Date: Security Code: Signature: (only when paying with a credit card)

Credit Card: DVisa DMC Check: Ck#: Cash: DESCRIPTION Card: Security Code: Security Code: Security Code: Signature: (only when paying with a credit card)

Payment Info: If all memberships are being paid with one card or check use this section for payment

Please return completed application to:

Working Ranch Cowboys Association 408 SW 7th Ave * Amarillo, Texas * 79101 leman@wrca.org * Fax: (806) 374-9724 Tel. (806) 374-WRCA



CARD CHANGE FORMS

The following two pages are used to:

- Submit a card change request
- Fill out the forms in full and return to the address listed on the form
- If a pre-approved substitute is being pulled onto the card you will not need to fill out the membership application because that step is already complete
- All details pertaining to the process of a card change are provided in the Contestant Qualifications document included in this packet

2025 WRCA Ranch Team Card Change Request Form

Please fill out all information requested. Either type or write legibly to avoid any confusion.

- Should a change be needed on your WRCA Ranch Team Card, it must be approved by WRCA. No card changes, including pre-approved substitutions, will be made within (10) days prior to a sanctioned ranch rodeo. Please remember that ranches & contestants may only be listed on one team card per calendar year. There will be a \$25 charge for any card change.
- The team captain or ranch manager, ranch secretary must request in writing any potential card change to WRCA. ALL CARD CHANGES WILL BE CONSIDERED ON A CASE-BY-CASE BASIS.

Section 1. Ranch Team Info			
Ranch Team Name:			
Person requesting change:			
Emaile			
Email.			
Phone:			
Section 2. People Involved (Must incl	ude the reason	for the change)	
•		5 /	
To Do Donos and		To Do Added	
To Be Removed:		_ To Be Added:	
Reason:			
To Be Removed:		To Be Added:	
Reason:			
Neuson.			
**Reminder to submit the necessary	paperwork on a	ny new team members (unless pre-approve	d).
**All card changes must adhere to the	e basic format re	equirements of a WRCA card	
Section 3. Payment Amount		Payment Info:	
Card Change Fee:	\$25	Credit Card :: Expiration	on Date:
Caru Change ree.	رےد	Expirate	Date

Total\$ Return form, paperwork and payment to:

(only when paying with a credit card)

Security Code:

WRCA Competing Memberships: \$30 X =

WRCA MEMBERSHIP APPLICATION

FOR CARD CHANGE USE ONLY

If Same Payment Info for All Use Box at Bottom of Page Provide All Contact Information For Each - Incomplete Membership Application Will Not Be Accepted

	Substitute Information	
1	Name	Payment Info: If paid separately use this box
	Address	Credit Card: □Visa □MC Check: □ Cash: □
		Credit Card #:
	Email	Expiration Date: Security Code:
	Phone #	Signature:(only when paying with a credit card)
2	Name	Payment Info: If paid separately use this box
	Address	Credit Card: □Visa □MC Check: □ Cash: □
		Credit Card #:
	Email	Expiration Date: Security Code:
	Phone #	Signature: (only when paying with a credit card)
3	Name	Payment Info: If paid separately use this box
	Address	Credit Card: □Visa □MC Check: □ Cash: □
		Credit Card #:
	Fancil	Expiration Date: Security Code:
	Email	Signature: (only when paying with a credit card)
	Phone #	(omy whom paying with a secont card)

Payment Info: If all memberships are being paid with one card or check use this section for payment							
Credit Card:	□Visa	□МС	Check: Ck#:	Cash: □			
Credit Card #:				_ Expiration Date:	Security Code:		
Name on Card	l:						
Signature:		(only when paying wit	ith a credit card)				

Please return completed application to:

Working Ranch Cowboys Association 408 SW 7th Ave * Amarillo, Texas * 79101 leman@wrca.org * Fax: (806) 374-9724 Tel. (806) 374-WRCA